



UNITED NATIONS DEVELOPMENT PROGRAMME
Peacebuilding and Recovery Unit (PBRU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Dharmendra Jha
Title :	Consultant – CLD
Itinerary:	Kathmandu – Bhadrapur- Ilam –Fidim-Biratnagar- Kathmandu
Purpose :	To facilitate two back-to-back non-residential workshops on Role of Community Leaders for Promoting Social Cohesion for Journalists and Local Development partners of Panchthar district from 02 to 05 June 2016 at Fidim, Panchthar.

1. Persons Accompanying Travel

S.No.	Name	Title
1	CPP RFO Biratnagar staff members	
2		

2. Travel Details

Date	From	To	Main Activity
28 May 2016	Kathmandu	Bhadrapur	On own private pre-scheduled event
28 May 2016	Bhadrapur	Ilam	
01 June 2016	Ilam	Fidim	Facilitate one non-residential workshop on Role of Community Leaders for Promoting Social Cohesion for Journalists from 02 to 03 June 2016.
04 June 2016	Fidim	Biratnagar	
04 June 2016	Biratnagar	Kathmandu	

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Training for journalists to promote social cohesion through media reporting on 02-03 June 2016 at Fidim, Panchthar
- Conflict Sensitivity Workshop with Local Development Youth leaders on 04-05 June 2016 at Fidim, Panchthar was cancelled.

4. Main observations and findings

The participants were very enthusiastic and participated actively

5. Issues and problems observed

NA

6. Main decisions of the TRAINING

Work plan would be prepared and other activities carried out accordingly

7. Recommendations for further actions

Monitor periodic follow up activities

Submission Date :	07 June 2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Social Cohesion and Democratic Participation (SCDP)

Travel Report

Name :	Mohan Kumar Karna
Title :	Regional Dialogue Advisor
Itinerary:	Biratnagar- Phiddim-Biratnagar
Purpose :	Organise training for the Journalists in Panchthar

1. Persons Accompanying Travel

S.No.	Name	Title
1.	Indra Luitel	Driver
2.	Bal Krishna Gurung	PA

2. Travel Details

Date	From	To	Main Activity
01/06/2016	Biratnagar	Phiddim, Panchthar	Travelled from Biratnagar to Phiddim. Met with FNJ members in Panchthar.
02-03/06/2016	Phiddim, Panchthar	Phiddim	Organised training for the Journalists of Panchthar.
04/06/2016	Phiddim	Biratnagar	Returned to Duty station.

3. Main activities undertaken during travels (meetings, interactions, discussions)

- Organised training/Workshop for the working journalists of Panchthar district on the role of journalists for promotion of social cohesion.
- The journalists discussed the current situation of the journalists in panchthar, risk and mitigation strategies as well as identified their role for promoting social cohesion.

4. Main observations and findings

- FNJ Panchthar and other journalists encouraged to report for social cohesion.

5. Issues and problems observed

None

6. Main decisions of the TRAINING

7. Recommendations for further actions

Organise training for VLPC members asap.

Submission Date :	06/06/2016	Signature:	
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UNITED NATIONS DEVELOPMENT PROGRAMME
Democratic Transition Unit (DTU)
For Conflict Prevention Programme (CPP)

Travel Report

Name :	Bal Krishna Gurung
Title :	Regional Project Assistant
Itinerary:	Biratnagar-Fidim-Biratnagar
Purpose :	To conduct 2 back-to-back residential workshop on Role of Community Leaders on promoting Social Cohesion for journalists and Youths of Panchthar district fom 02-05 June 2016

1. Persons Accompanying Travel

S.No.	Name	Title
1	Mohan Kumar Karna	Regional Dialogue Advisor
2	Indra Kumar Luitel	Driver

2. Travel Details

Date	From	To	Main Activity
01-June-2016	Biratnagar	Fidim	- Travelled to Fidim, Panchthar
02-03 June 2016	Fidim	Fidim	- Conducted logistics activities from meeting hall sitting arrangement, drinking water during meeting period, taking photographs, registration of participants, supervising the hotel staff for meals and as per schedule, taking record of participants' arrival and departure to prepare TA payment sheet, assisting to conduct activities during workshop period and assisting to prepare bills for the expenses incurred during workshop period - Workshop for Youth scheduled for 04-05 June 2016 was postponed.
04-June-2016	Fidim	Biratnagar	- Travelled back to duty station

3. Main activities undertaken during travels (meetings, interactions, discussions)

<ul style="list-style-type: none"> • Discussion was conducted with vendor for making arrangement for food and meeting hall arrangement • Record of participants' arrival and departure was recorded to prepare TA payment sheet • Vendor was guided for bill/invoice preparation for financial vendor payment process.

4. Main observations and findings

<ul style="list-style-type: none"> • The workshop were conducted smoothly without any significant logistic problem.
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5. Issues and problems observed

<ul style="list-style-type: none"> • NTR

6. Main decisions of the TRAINING/MEETING

<ul style="list-style-type: none"> • NTR

7. Recommendations for further actions

<ul style="list-style-type: none"> • NTR

Submission Date :	06 June 2016	Signature:	
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